

## 5.1 Before You Submit Your Claim

This section discusses claim types, how Gainwell processes claims, and the various methods for submitting claims. It includes the following topics:

- Valid Alabama Medicaid claim types
- How claims are processed
- Methods for submitting claims with attachments
- Electronic claims submission
- Filing limits and approved exceptions
- Recipient signatures
- Provider signatures

### 5.1.1 Valid Alabama Medicaid Claim Types

Alabama Medicaid processes eight different claim types (Managed Care claims are described in Chapter 40, Alabama Coordinated Health Network (ACHN). The claims must be submitted in electronic format. Alabama recognizes two standard claim forms (UB-04 and CMS-1500) and three Medicaid non-standard claim forms (Pharmacy, Dental, and one Medicare/Medicaid-related claim form). The provider's provider type determines which claim type to bill, as illustrated in the table below.

<b>Claim Type</b>	<b>Claim Form</b>	<b>HIPAA Transaction</b>	<b>Providers Who Bill Using This Claim Type</b>
Medical	CMS-1500	837 Professional	<ul style="list-style-type: none"> <li>• Physicians</li> <li>• Physician Employed Practitioners (CRNP and PA)</li> <li>• Independent Labs</li> <li>• Independent Radiology</li> <li>• Transportation</li> <li>• Prosthetic Services</li> <li>• DME</li> <li>• Podiatrists</li> <li>• Chiropractors</li> <li>• Psychologists</li> <li>• Audiologists</li> <li>• Therapists (Physical, Speech, Occupational)</li> <li>• Optometrists/Opticians</li> <li>• Optical Dispensing Contractor</li> <li>• Clinics</li> <li>• Rural Health Clinics (IRHC, PBRHC)</li> <li>• FQHC</li> <li>• County Health Departments</li> <li>• Targeted Case Management</li> <li>• Independent Nurse Practitioner</li> <li>• Hearing Aid Dealer</li> <li>• Waiver Services (Homebound, Elderly and Disabled, MR/DD)</li> <li>• Maternity Care</li> <li>• State Rehab Services (Mental Health Centers, DYS, DHR)</li> <li>• CRNA</li> <li>• Nurse Midwife</li> </ul>
Dental	2012 ADA	837 Dental	Dentists/Oral Surgeons when billing CDT codes
Pharmacy	XIX-BC-10-93	NCPDP	Pharmacists
Inpatient	UB-04	837 Institutional	<ul style="list-style-type: none"> <li>• Hospitals</li> <li>• ICF/MR Facility</li> <li>• Nursing Facility</li> </ul>
Outpatient	UB-04	837 Institutional	<ul style="list-style-type: none"> <li>• Hospitals</li> <li>• Ambulatory Surgical Centers (straight Medicaid)</li> <li>• Hemodialysis</li> <li>• Private Duty Nursing</li> <li>• Hospice Facility</li> <li>• Home Health Services</li> <li>• Lithotripsy (ESWL)</li> </ul>
Medical crossover	Medical Medicare/Medicaid-Related Claim	837 Professional	<p>All providers listed under the medical claim type</p> <ul style="list-style-type: none"> <li>• Ambulatory Surgical Centers (crossover claims)</li> </ul>