

## **Rule No. 560-X-64-.04 Citizens' Advisory Committee**

(1) A citizens' advisory committee (CAC) shall advise an integrated care network (ICN) on ways it may be more efficient in providing quality care to Medicaid beneficiaries. In addition, a CAC shall carry out other functions and duties assigned to it by the ICN and approved by the Medicaid Agency. Each ICN shall have a CAC, which membership shall be inclusive and reflect the racial, gender, geographic, urban/rural, and economic diversity of the population served. The committee shall meet all of the following criteria:

- (a) Be selected in a method established by the ICN and approved by the Medicaid Agency.
- (b) ~~At least 20 percent of its members shall be Medicaid beneficiaries or sponsors of Medicaid beneficiaries or, if the ICN has been certified as an integrated care network, a~~At least 20 percent of its members shall be Medicaid beneficiaries enrolled in the integrated care network, or the Medicaid beneficiary's sponsor. It shall be the ICN's sole responsibility to obtain all necessary approvals, consents or waivers from Medicaid beneficiaries and to comply with all applicable laws regarding privacy and confidentiality related to such information before providing it to the Medicaid Agency.
- (c) Include members who are representatives of organizations that are part of the Disabilities Leadership Coalition of Alabama or Alabama Arise, or their successor organizations, the Alabama chapter of AARP, the Alabama Disabilities Advocacy Program, the Disability Rights and Resources, the Arc of Alabama, and also include members who are non-at-risk providers that provider services to Medicaid beneficiaries through the integrated care network.
- (d) Elect a chair.
- (e) Meet at least every three months.

(2) A member may participate and/or vote in a meeting of the CAC by means of telephone conference, videoconference, or similar communications equipment. Participation by such means shall constitute presence in person at a meeting for all purposes, including the establishment of a quorum. Such participation is permitted only if:

- (a) All persons participating in the meeting may hear each other at the same time;
- (b) The equipment necessary to participate in the meeting is readily available to all members of the committee; and
- (c) The meeting of the CAC is conducted at a physical location whereby members have the option to attend the meeting in-person.

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**Statutory Authority:** State Plan; Title XIX, Social Security Act; 42 C.F.R. Part 438.

**History:** New Rule: Filed October 20, 2016. **Amended:** June 20, 2018.