

ALABAMA MEDICAID AGENCY  
LONG TERM CARE REQUEST FOR ACTION FORM

Provider's Name: \_\_\_\_\_  
NPI Number: \_\_\_\_\_ Provider's Area Code & Fax Number: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Provider's Area Code & Phone Number: \_\_\_\_\_  
Email of Contact Person: \_\_\_\_\_  
Waiver Type: \_\_\_\_\_ County Number: \_\_\_\_\_ Center Number: \_\_\_\_\_  
Recipient's Name: \_\_\_\_\_ Recipient's Medicaid Number: \_\_\_\_\_  
Recipient's Last Four Digits of SSN: \_\_\_\_\_

**REASON FOR CORRECTING LONG TERM CARE FILE:**

1. Incorrect Medicaid Admission Date Requested:  
Change Date From: \_\_\_\_\_ Change Date To: \_\_\_\_\_
2. Incorrect Discharge or Death Date Requested:  
Change Date From: \_\_\_\_\_ Change Date To: \_\_\_\_\_
3. Retro Financial Eligibility Awarded:  
Change Date From: \_\_\_\_\_ Change Date To: \_\_\_\_\_

**REASON FOR REQUESTED CHANGE AND/OR REJECTION REASON:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**FAX REQUEST TO: KEPRO (833) 536-2134 OR (833) 536-2136**

FOR MEDICAID/CONTRACTOR USE ONLY:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date Correction Made: \_\_\_\_\_ Corrected By: \_\_\_\_\_

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